



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Agriculture  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: March - June 2012

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

An electrical power problem caused a power outage to the entire Animal Quarantine Station (AQS) facility and the primary knock-off at the electric meter supplying the property to trip repeatedly. Hawaiian Electric was contacted who said that the problem would be in the AQS system (fault/short.) An electrical company was called in to determine where the problem was. Determining the cause involved testing and repairing (resplicing) various main power system components and connections however, the process was difficult and protracted due to system complexity and size of AQS. The situation was deemed a threat to life and public, employee and animal safety because the fault/short was a potential electrocution and fire hazard.

4. Vendor/Contractor/Service Provider Name:  
Pauls Electrical Contracting, LLC

5. Amount of Request:  
\$ 4,201.99

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

As described previously, an electrician was called in to determine where the electrical problem/fault/short in the power was. Determining the cause involved testing and repairing various main power system components and connections however, the process was tedious and protracted due to system complexity and size of AQS. The primary problem was eventually determined to be in a main power circuit with: insulation damage, secondary knock-off enclosure weather failure (from corrosion) and underground circuit conduit failure and short circuit. Repairs that provided power to the main AQS building by replacing wires and enclosures were completed, wires damaged in conduit failure are being rerouted overhead.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

Pauls Electrical Contractors was the company contacted because that company originally wired the Animal Quarantine Station; is located near to AQS in Halawa; and was able to respond immediately to the initial trouble call. It was impracticable to obtain price competition as it was necessary to both minimize the safety hazard and restore power as soon as possible. In addition, the nature of the problem required electrical work to commence to determine and isolate the problem. The AQS is open and the program operates 365 days each year. Power is essential for operations including animal care and computer & fax function to process and coordinate all arriving and releasing animals entering the state.

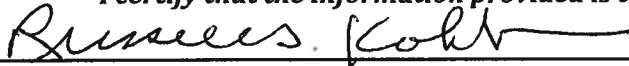
8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

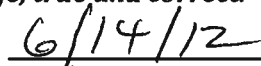
Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Isaac Maeda	AI/HDOA	483-7144	isaac.m.maeda@hawaii.gov
James Foppoli	AI/HDOA	483-7111	james.m.foppoli@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature



Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the repair to the electrical system was necessary to minimize risk of electrocution and fire which posed a threat to employees, the general public and the animals. HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

Date